

A.C. Dt.2-7-2016 Syndicate Dt.15-7-2016

**SAURASHTRA UNIVERSITY
RAJKOT-360005**

**Common Ordinances for U.G. Degree
(As per Choice Based Credit System)
Effective from- June-2016**

O. Gen : 1

A candidate for the Degree of Bachelor of Faculty of Arts, Science, Commerce, Rural studies, Home Science ,Business Management and Performing Arts faculty must have passed Higher Secondary School Certificate Examination of the Gujarat Secondary and Higher Secondary Education (12th standard) Board or an examination recognized as equivalent thereto and will be required to pass six subsequent semester examinations for the award of Bachelors Degree.Candidate fulfilling above requirements may be provisionally admitted in the First semesters of the concern degree program.

In case of admission to any degree/diploma course governed by the central admission committee, the admission criteria shall be the same as it is fixed by the concerned admission committee appointed by the state/central government and therefore common ordinances shall not be applied to such faculties.

O. Gen. :- 2

Bachelor Degree program shall have three academic years duration consisting of six semesters, which will be required to be completed within 6 years from the date of his/her admission in the First semester.

In case of Bachelor Degree program having duration of one year which shall consist of two semesters and student will have to complete within two years from the date of his/her admission.

In absence of specific provision in the syllabus, enrolment/enlistment granted by the university shall remain valid for the period of six years to be taken in to account from the academic year for which student is enrolled /enlist.

O. Gen. :-3

Three Years (six semesters) Degree Programme is a regular fulltime programme and therefore admitted candidate can not join any other course of study without prior permission of the University.

O. Gen. :- 4

Medium of Instruction & Examination shall be either English, or Hindi or Gujarati as the case may be and the same will not be changed during the entire duration degree programme.

O. Gen. :-5

The Choice Based Credit System (CBCS) regular Programme of the University is implemented along with the Comprehensive Continuous Assessment (CCA) and minimum attendance as per O.98 is mandatory for the students. Non compliance to this requirement may amount into rejection of the Concerned Semester/term.

O. Gen.: 6

Students will have to comply with the requirements of O.182 relating to physical Training, Athletics, Sports, N.C.C. or N.S.S. or Swachh Bharat Abhiyan /Major Sports or Shram Dan yojana of government of Gujarat as the case may be.

O. Gen. :- 7

Every candidate admitted in the First semester shall have to appear & pass the examination of “Environmental Protection Course” as directed by the Hon. Supreme Court of India & for this the course curriculum shall be the same as it is prescribed by the U.G.C. Such an examination will be conducted by the concerned college without charging any examination fees & certificate to that effect shall have to be appended with the admission form of University examination.

The affiliated college

The Teaching of the course may be conducted by the college either in the first or second or both the semesters of the same academic year.

O. Gen.:- 8

Every candidate admitted to First Semester of any course will have to pass through the Thalassaemia Test & Blood Grouping test.

O. Gen. :- 9

Admission granted by the affiliated college/institution to any student shall be provisional till the Enrolment/Registration/Enlistment is made by the University & in case of admission is granted on the bases of provisional eligibility certificate, the conditions & instruction given by the University should be complied within the time limit fixed by the University or latest by the beginning of next semester otherwise term kept by such a student will be forfeited and no fees on any account will be refunded.

A candidate having necessary qualification and other requirements shall be enrolled for a period of six and four (respectively U.G. and P.G.) year. However, extension if require, concerned candidate will submit an application through the principal of the college stating reasons thereof. Such extension will not be granted beyond the period prescribed by the U.G.C. in the guideline referred to in **O. Gen. :-12**

O. Gen. :-10

Every affiliated College or Institution shall have to take appropriate measure against Ragging & Gender problems in College/Institution. The word College/Institution includes College building, Sports complex, Hostels and such other components which are within the purview of the College.

In case of occurrence of any such incident the violator shall be dealt with very seriously and appropriate stringent action be taken by the Principal of the College observing principle of natural justice. The Head of College may appoint a committee to inquire in to the matter which will also observe the principle of natural justice. The committee will submit its report to the head of college who may take further necessary action in the matter.

O. Gen. :-11

All admitting authority (Including the College/University Department/ P. G. Centre/Institute or centralized admission committee etc.) will have to strictly observe the provisions of reservation policy of the Govt./U.G.C./Rehabilitation Council of India etc. before admission process is under taken, the authority will ascertain quota & number of seats available for reserved class candidates and allotted seat to the eligible candidates. The data based information should also be provided to the University only after conclusion of entire process of admission.

O. Gen. :- 12

To be qualify for award of a degree, students should complete the program as per requirement laid down in the UGC Guidelines on Determination of a Uniform Span Period within which a student may be allowed to Qualify for Degree i.e. that is 6 +2 +1=9 years as provided by the U.G.C. vide its letter no F.12-1/2015(CPP-II) Dt.15-10-2015.

(UGC Guidelines will be submitted at the time of meeting to be held on Dt.5-8-2016)

O. Gen. :- 13

A Candidate of this University having passed F.Y./S.Y. examination during the academic year 2006-07 or thereafter under Annual pattern of the Faculty of Arts, Commerce, Science, Home Science, Business Management, Performing Arts, Law or B.R.S. by obtaining at least 40% marks ,shall be entitled to be admitted in Semester-III or V (as the case may be) provided subject/s passed by the candidate are same or comparable/convertible with CBCS teaching & examination scheme in force at the time of such admission.

The candidate will be required to pay fresh enrolment/enlistment fees as per rules of the university. Such application shall be forwarded to the principal of concerned college. However, no applicant shall be eligible, if Transfer Certificate is once issued by the concerned college and the student has joined any other course elsewhere during the period of his/her break.

When such admission is granted to a candidate all applicable Ordinances & Regulations shall be applied to his/her. The result at the degree level University examination will be declared by converting his/her percentage of Marks/Grade which he/she has obtained at the examination of First/Second year.

O. Gen. :- 14

A candidate having obtained U.G./P.G. degree with a particular special/core/elective subject Shall not be entitled to re-registered for the same subject /course.

O. Gen. :- 15

A candidate having obtained admission in any of the Arts and Commerce college and there after he is appointed in government service / semi government service or any of the corporation /institutes established by Central /State Act or Nationalized Bank shall be entitled to complete his/her course of study of reaming semester as an External Candidate registered for the faculty of Arts or commerce .

Candidate intending to avail the benefit of above said provision will be required to produce transfer certificate at the time of external registration. Such candidate will not be entitled change his/her core/elective subject for remanding semester examination.

However, if the set of the subject, course is not prescribe for external examination candidate will be required to change the subject/course with a condition that the papers of new subject/course will have to pass of the external program.

O. Gen. :- 16

The affiliated college will conduct online admission process as per provision made by the government of Gujarat vide its., letter no. ISC-7-U.G.C.-2016-1126-2286 Dt. 5-1-2016. No fees for the admission form will be charged by any of the admitting institutions which includes college, P.G. Centre, Institute affiliated or recognized by the university. However, if the booklet containing information pertaining the course/program published by the admitting authority, maximum fees of Rs.100/- may be charged by it

O. Gen. :- 17

A candidate of this University who has already passed B.A. Degree Examination with one Core subject may re-appear for B.A. Degree Examination by opting with another one of the elective subjects as a core subject by observing following provisions.

1. Candidate will be required to obtain admission in III to VI semester in an affiliated college and he/she will have complete CCA and SEE examination as a whole exam. Candidate
2. The span for completion of the study for semester III to VI will be limited to four academic years. other rules and regulations and ordinances as are applicable to other candidate will also be applicable to such a candidate.
3. Candidate, after successful completion of the course shall be entitled for the award of Grade/Class by caring his/her marks of semester I and II along with the marks obtained by the candidate in semester III to VI.

O. Gen. :- 18

To successfully complete a course, a regular candidate of an affiliated college will be required to obtain minimum 06 out of 30 mark in CCA (internal) examination as well as 28 out of 70 marks in SEE (External) examination and should have also obtained 40% of marks in aggregate in each of the course and necessary credits as prescribed in the syllabus.

O. Gen. :- 19

(I) If a Candidate who has passed Semester – I and II or III and IV examinations as per C.B.C.S. format from other recognized University by obtaining at least 40% aggregate marks or equivalent Grade may be admitted in Semester – III or V (as the case may be). Provided the subjects passed by the candidate are comparable / convertible with teaching & examination Scheme of this university. In such case admission may be granted by the Vice-Chancellor on the bases of the recommendations made by the Dean of the respective Faculty.

(II) When such admission is granted to a candidate all applicable Ordinances & Regulation shall be applied to such a candidate & his/her result at the Degree level University examination be declared by converting his/her percentage of marks/grade which he/she has obtained at the examination of other recognized University first/second years as per provisions contained in CBCS introduced by the University w.e.f. academic year 2010-2011.

(III) The benefit of this Ordinance shall be made available to the refugees of Jammu & Kashmir as per policy and direction of the central governments.

(IV) A candidate intending to avail the benefits of this ordinance should submit evidence to the effect that he/she or his/her parent have been transfer from the jurisdiction of other university or their place of business place has been changed from the jurisdiction of other university

O. Gen. :- 20

A defense personnel or his/her dependent who have on account of transfer from other state to the state of Gujarat and has passed semester I and II or III and IV examination as per C.B.C.S. format, by obtaining at least 40% aggregates marks or equivalent grade under three years Degree programme from other recognized University/institution shall be eligible to obtain admission in semester – III or V (as the case may be). Provided his/her teaching and examination scheme and subjects /courses are comparable with the scheme of this University.

Candidates seeking admission, as a special case, under this ordinance will be required to produce Central Government circular/rules/regulation to the effect that the candidate is defense personnel or candidate is a dependent of defense personnel and a certificate from the concerned head quarter of the Army or Air force or Navy.

O. Gen. :- 21

A candidate having enrolled for semester -I shall be eligible for admission up to semester-Vth provided his/her term is sanctioned by the college /department / recognized institute/ P.G. center irrespective of passing or appearing in CCA and is also registered for Semester End Examination & examination seat number is allotted to the candidate for all respective semesters shall be eligible for admission up to Semester -vth.

The result of semester VIth will be declared only when he/she has cleared all the courses of semester I to V and obtained minimum credits & percentage of marks in each of the course as prescribed in the syllabus of concerned degree program.

O. Gen. :- 22

Thirty percent (30%) internal evaluation shall be within the exclusive purview of the concerned affiliated College which requires purity, transparency and accuracy in the evaluation & assessment of students. The benefits of re-assessment scheme or verification of marks will not be made available to the students in this regards.

The student will be evaluated by the teacher who teach concerned subject / course/ paper and marks obtained by the student will be forwarded to the principal of the College/University Department/P. G. Centre/Institute under the counter signature of the head of the concern subject.

O. Gen. :- 23

A regular candidate of an affiliated college having obtained minimum marks for passing in CCA (i.e. 06 out of 30) and SEE (i.e. 28 out of 70) or more but fails to obtain minimum 40% aggregate marks will be required to re-appear in both the component viz CCA and SEE. In such a case candidate will not be required to keep term for the respective semester.

O. Gen. :- 24

The question paper of the Semester End Examination will carry maximum 70 (seventy) marks having 2.30 hrs. exam. duration for Regular and External candidates of the Faculty of Arts and Commerce. To pass the examination, external candidate will be required to obtain 40% marks in each of the papers/courses. In case of External candidates marks obtained out of maximum 70 marks will be converted as per principle of prorata so as to convert the marks up to one hundred (e.g. if the external candidate have obtained 35/70 his obtained marks will be shown 50. In case of value of marks reflects in fraction, the fraction remainder below .50 will be disregarded and .50 will be rounded in full mark. If the candied has obtained 31/70 fraction value will stand to 44.28 therefore, .33 will be disregarded and if obtained mark is 37/70 than fraction value will stand to 52.85 it will be rounded of as 53 marks obtained by the candidate.

O. Gen. :- 25

The duration of Semester End Examination for the faculties mentioned in O. Gen. :- 1 shall be as under

Sr.No	Total marks of paper/course	Exanimation duration hrs minutes
<u>1</u>	100	3. 00
<u>2</u>	70	2. 30
<u>3</u>	50	1. 30

O. Gen. :- 26

A candidate having successfully completed courses of all the semesters and there is no backlog on any account C.G.P.A. and S.G.P.A. shall be determined as follows

- (1) The computation for the semester grade point average (S.G.P.A.) and cumulative grade point average (C.G.P.A.) shall be as follows

SGPA : (Semester Grade Point Average) = Sum of all GPs in the semester / sum of credit completed in the semester

CGPA : (Cumulative Grade Point Average) = Sum of all GPs in the semester / sum of credit up to the end of course

Minimum Passing Grade is E

Each letter grade has a corresponding grade point assigned as follows

Marks out of 100	Grade Point	Grade
90-100	10	O
80-89	9	A
70-79	8	B
60-69	7	C
50-59	6	D
40-49	5	E
1-39	4	F

(2) Award of Class

A candidate having successfully completed courses of all the semesters and obtain below mention percentage of marks shall be awarded receptive degree

Class Name	Lower Limit	Upper Limit
Fail	0.00	39.99
Pass Class	40.00	47.99
Second Class	48.00	59.99
First Class	60.00	69.99
First Class With Distinction	70.00	100.00